

**CATTARAUGUS-ALLEGANY-ERIE-WYOMING COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
1825 WINDFALL ROAD, OLEAN, NEW YORK 14760**

BUDGET APPROPRIATION ADJUSTMENT REQUEST

*BUDGET INCREASE		BUDGET DECREASE		BUDGET TRANSFER	
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FROM BUDGET CODE	TO BUDGET CODE	AMOUNT	FINANCE OFFICE POSTING DATE
TOTAL			

PO #	Increase/Decrease Amount	Budget Code	Finance Completion

Explanations:

Requested by:	Title:	Date:
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Recommendation:	Approval	Disapproval
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Remarks:

Assistant District Superintendent:	Date:
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** DS signature only required when moving from one object code to another. **

Recommendation:	Approval	Disapproval
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District Superintendent:	Date:
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*Contingent upon Board Approval