



CA BOCES Plan for Monitoring and Tracking Health Conditions & Testing

Cattaraugus-Allegany-Erie-Wyoming BOCES (CA BOCES)
1825 Windfall Road; Olean, NY 14760
716-376-8200

Scott E. Payne; District Superintendent & CEO
Dean McKnight; District COVID-19 Safety Coordinator (*SED Assurance: Health and Safety 20*)

NOTE: This plan was taken from the
CA BOCES Plan for Reopening posted at www.caboces.org.

CA BOCES Plan for Monitoring and Tracking Health Conditions & Testing

A continuum of mitigation efforts, including daily temperature checks, other screening measures and contact tracing, will be implemented by CA BOCES to help reduce the spread of the virus. CA BOCES will work directly with the departments of health from Allegany and Cattaraugus Counties in the event that screening procedures detect infection of our staff, students, or visitors to any of our locations or programs. CA BOCES will coordinate testing of individuals that display symptoms of or have been exposed to COVID-19 with the appropriate Departments of Health in Cattaraugus and/or Allegany Counties, local hospital systems, and/or primary care physicians.

Allegany County	Cattaraugus County
<p>Allegany County Department of Health Lori Ballengee; Public Health Director County Office Building, Room 30 7 Court Street Belmont, NY 14813 585-268-9250</p>	<p>Cattaraugus County Department of Health Kevin D. Watkins, MD, MPH; Public Health Director 1 Leo Moss Drive Olean, NY 14760 Primary: 716-373-8050 Secondary: 716-701-3398 Email: https://www.cattco.org/health/contact</p>
<p>Jones Memorial Hospital 191 North Main Street PO Box 72 Wellsville, NY 14895 585-593-1100 https://www.urmc.rochester.edu/jones-memorial-hospital.aspx</p>	<p>Olean General Hospital 515 Main Street Olean, NY 14760 716-373-2600 https://www.ogh.org/</p>
<p>Access the New York State COVID-19 Test Site Finder https://coronavirus.health.ny.gov/find-test-site-near-you?gclid=EAlaIqobChMI3q2Xv4CR6wIVg5-zCh0KIAckEAAAYASAAEgLvPD_BWE</p>	

Screening for Faculty and Staff

All faculty and staff will follow **Practices and Expectations for Daily Screenings for Faculty, Staff, Students, and Visitors.**

All staff will participate in daily self-monitoring check for symptoms of COVID-19 by completing the digital sign-in and sign-out of work locations. Daily reminders to sign-in and out of CA BOCES facilities will be generated as employees log into the CA BOCES computer network (*SED Assurance: Health and Safety 5*).

All staff are expected to take their temperature on a daily basis at home before reporting to work locations (*SED Assurance: Health and Safety 5*).

Thermometers will be available at all CA BOCES work locations for those that are unable to do this at home.

All staff will be trained to know and recognize possible symptoms of COVID-19 and what to do when they believe someone (student or staff) is experiencing symptoms.

Screening for Students

All students will follow **Practices and Expectations for Daily Screenings for Faculty, Staff, Students, and Visitors**.

For students that are transported to CA BOCES location by bus from their home district will follow the screening procedures of their home district. This expectation has been communicated to all component districts so that only screened students are transported to CA BOCES locations. These students will be allowed to enter CA BOCES facilities without further screening.

Students that self-transport to CA BOCES locations, rather than using component district provided buses, will enter buildings at Main Entrances and will be screened for entrance. Students will sign in, answer COVID-19 screening questions, and have their temperatures taken.

Screening for Visitors

All visitors will follow **Practices and Expectations for Daily Screenings for Faculty, Staff, Students, and Visitors** (*SED Assurance: Health and Safety 8*).

Access to CA BOCES locations will be limited to only essential visitors. All visitors will participate in self-monitoring check for symptoms of COVID-19 by completing the sign-in and sign-out of CA BOCES locations. All visitors will be required to take their temperature before entering CA BOCES locations. Thermometers will be available at all CA BOCES locations for those that are unable to do this at home (*SED Assurance: Health and Safety 5*).

Testing Protocols

Faculty, staff, students, and visitors entering CA BOCES locations be screened using common questions (*SED Assurance: Health and Safety 5*). Every person will attest to the following questions:

1. Have you experienced any COVID-19 symptoms in the past 14 days?
2. Have you had a positive COVID-19 test in the past 14 days?
3. Have you had close contact with a confirmed or suspected COVID-19 case in the past 14 days?
4. Have you travelled to and returned from a state with significant community transmission of COVID-19, as defined by NYS DOH, in the past 14 days?
5. Have you had your temperature taken today?
6. If you have taken your temperature today, was it over 100?

If any person answer “yes” to questions 1 through 5 or “no” to question 6, additional immediate screening is required. Immediate digital notification is sent to CA BOCES District Level Staff if any staff member answers “yes” to questions 1 through 5 or “no” to question 6 for immediate follow-up with said staff member to see if additional screening by the school nurse (and School Medical Director) is required or if an entry error was made.

CA BOCES will coordinate testing of individuals that display symptoms of or have been exposed to COVID-19 with the appropriate Departments of Health in Cattaraugus and/or Allegany Counties.

If additional screening is required, the school nurse (and School Medical Director) may implement the **CA BOCES Plan for Containment**, in coordination with the COVID-19 Safety Coordinator and county health officials.

Testing Responsibility

Per guidance from the State Education Department and the CDC (*Recovering, Rebuilding, and Renewing: The Spirit of New York’s Schools, p14*), CA BOCES will not seek to test anyone for COVID-19 or require testing or antibody testing of students or staff members. The Safety Coordinator, Director Level Staff, and/or supervisors may make general recommendations to parents and staff members to seek medical advice from their primary care physician, community health experts, and/or our local hospital system.

The CA BOCES COVID-19 Safety Coordinator, along with all Director Level Staff, receives electronic notification of digital screening results so that appropriate supervisors can be immediately contacted to determine if intervention is needed with any employee that fails screening procedures. Employees receive immediately on-screen instructions to contact their supervisor and, if possible, to NOT enter CA BOCES facilities.

Front desk receptionists will serve as frontline observers of screening of self-transporting students and visitors and will deny entry to any person that fails screening procedures or will be taken to an isolation area for parent pick-up.

The COVID-19 Safety Coordinator will be notified by Director Level Staff or front desk receptionists if any person fails screening procedures. The Safety Coordinator will work with the appropriate County Health Departments if COVID-19 is suspected. Those that fail screening procedures will not be allowed entry into CA BOCES facilities.

School Nurses in each CA BOCES facility will be key responders if any faculty, staff, students, or visitors are in need of medical care while in our facilities.

Early Warning Signs

The COVID-19 Safety Coordinator and School Nurses will regularly confer with County Health Departments for guidance on regional infection rates. CA BOCES will follow all state guidance if the Western New York region's (Allegany, Cattaraugus, Chautauqua, Erie, and Niagara Counties) 7-day infection average meets the state determined threshold of 9%.

The COVID-19 Safety Coordinator and School Nurses will monitor daily the 7-day average infection rate for Western New York and for Cattaraugus and Allegany Counties (<https://covid19tracker.health.ny.gov/views/NYS-COVID19-Tracker/NYSDOHCOVID-19Tracker-Map?%3Aembed=yes&%3Atoolbar=no&%3Atabs=n>). CA BOCES will follow guidance from our County Health Departments and New York State officials to determine if local practices, protocols, and procedures need to be adjusted based on local and regional infection rates.

Other internal early warning signs that will be closely monitored are faculty, staff, and student absences related to COVID-19, more local infection rate data, and other information from the Allegany and Cattaraugus Counties Departments of Health.

CA BOCES will collaborate with the local health department to determine the parameters, conditions or metrics (e.g., increased absenteeism or increased illness in school community) that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level.

CA BOCES faculty and staff will be trained to instruct parents/guardians to observe signs of illness in their child that require staying home from school (*SED Assurance: Health and Safety 9*).

NOTICE OF NON-DISCRIMINATION

The Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services does not discriminate on the basis of an individual's actual or perceived race, color, religion, creed, ethnicity, national origin, citizenship status, age, marital status, partnership status, disability, predisposing genetic characteristics, sexual orientation, gender (sex), military status, veteran status, domestic violence victim status or political identity, gender expression, and religious practices or any other basis prohibited by New York State and/or federal non-discrimination laws in employment or its programs and activities. The District provides equal access to community and youth organizations. Inquiries regarding the District's non-discrimination policies should be directed to:

Civil Rights Compliance Officer, Human Resources, Cattaraugus-Allegany BOCES, 1825 Windfall Road, Olean, NY 14760, 716-376- 8237. Email: CivilRightsCompliance@caboces.org

