

2020 - 2021 TIMESHEET APPROVAL SCHEDULE

PAYDATE	TIME SHEET DATES	ELECTRONIC TIME SHEETS APPROVED BY EMPLOYEE	ELECTRONIC TIME SHEETS APPROVED BY SUPERVISORS	PAPER TIME SHEETS DUE IN PAYROLL OFFICE
		MONDAY	WEDNESDAY	BY NOON WEDNESDAY
07/17/20	06/15 - 07/05/20	07/06/20	7/8/2020	7/8/2020
07/31/20	07/06 - 07/19/20	07/20/20	07/22/20	07/22/20
08/14/20	07/20 - 08/02/20	08/03/20	08/05/20	08/05/20
08/28/20	08/03 - 08/16/20	08/17/20	08/19/20	08/19/20
09/11/20	08/17 - 08/30/20	08/31/20	09/02/20	09/02/20
09/25/20	08/31 - 09/13/20	09/14/20	09/16/20	09/16/20
10/09/20	09/14 - 09/27/20	09/28/20	09/30/20	09/30/20
10/23/20	09/28 - 10/11/20	10/12/20	10/14/20	10/14/20
11/06/20	10/12 - 10/25/20	10/26/20	10/28/20	10/28/20
11/20/20	10/26 - 11/08/20	11/09/20	11/11/20	11/11/20
12/04/20	11/09 - 11/22/20	11/23/20	11/25/20	11/25/20
12/18/20	11/23 - 12/06/20	12/07/20	12/09/20	12/09/20
12/31/20	12/07 - 12/20/20	12/21/20	12/23/20	12/23/20
01/15/21	12/21 - 01/03/21	01/04/21	01/06/21	01/06/21
01/29/21	01/04 - 01/17/21	01/18/21	01/20/21	01/20/21
02/12/21	01/18 - 01/31/21	02/01/21	02/03/21	02/03/21
02/26/21	02/01 - 02/14/21	02/15/21	02/17/21	02/17/21
03/12/21	02/15 - 02/28/21	03/01/21	03/03/21	03/03/21
03/26/21	03/01 - 03/14/21	03/15/21	03/17/21	03/17/21
04/09/21	03/15 - 03/28/21	03/29/21	03/31/21	03/31/21
04/23/21	03/29 - 04/11/21	04/12/21	04/14/21	04/14/21
05/07/21	04/12 - 04/25/21	04/26/21	04/28/21	04/28/21
05/21/21	04/26 - 05/09/21	05/10/21	05/12/21	05/12/21
06/04/21	05/10 - 05/23/21	05/24/21	05/26/21	05/26/21
06/18/21	05/24 - 06/06/21	06/07/21	06/09/21	06/09/21
06/30/21	06/07 - 06/21/21	06/21/21	06/23/21	06/23/21
07/16/21	06/22 - 07/04/21	07/05/21	07/07/21	07/07/21