

SALARY PAYMENT PLAN
TEACHER / 10-MONTH EMPLOYEE

In accordance with the UBTA Agreement, each Teacher and 10-month employee must designate one of the following payment plans prior to the beginning of the school year. This selection shall remain in effect throughout the fiscal year.

1) _____ The annual salary will be divided into twenty-six (26) installments. One installment shall be paid on each payday for twenty-one (21) successive pay dates. On the twenty-second (22) pay date all of the remaining annual salary due the employee shall be paid.

2) _____ The annual salary will be divided into twenty-two (22) installments. One installment shall be paid on each payday for twenty-two (22) successive pay dates.

This Salary Payment Plan shall remain in effect until such time you elect a change in writing. Changes may only occur at the beginning of a fiscal year.

Signature: _____

Name (please print clearly): _____